

Minutes
Douglas-Cherokee Economic Authority, Inc.
Board of Directors
March 12, 2026

Members Present

Kathy Holt	Tracy Jett
Misty Cameron	Donna Shelton
Chris Cutshaw	Nancy Farris
Bettye Carver	Wayne Helton
Roxanne Bowen	Kim Briscoe
Aaron Foster	Stacie DeFrees
Rene Tabor	Michele Love
Gloria Walker	

Members Not Present

Clay Blazer	Sharon Davis
Lauren Carroll	Jim Clawson
Lee Anne Strickland	Jennifer Jones
Maggie McNally	Joan Stokely

Employees Present

Megan Barnard	Kelly Reed
David Sigler	Haley Moore
Amanda White	Curt Amos

Guests Present

Curtis Morrison	Tonya Easley
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Douglas-Cherokee Economic Authority held a Board of Directors' meeting on March 12, 2026 at the main office, located at 534 E. 1st North St., Morristown.

Rene Tabor, Board Chair called the meeting to order and verified a quorum present.

Ms. Tabor asked for approval of the minutes from the January 8, 2026 meeting. Ms. Bowen made the motion for approval and Mr. Foster seconded the motion. The motion carried.

Ms. Tabor requested DCEA employees leave the room in order for the FY25 Audit Report to be presented. Mr. Curtis Morrison, Rodefer Moss & Co, PLLC, presented the financial statements to the Board.

The employees were invited back into the meeting.

Ms. Barnard reported on agency business.

- Notified of LEAPs onsite monitoring 4/1/26
- Diaper monitoring was conducted 2/10/26—no findings noted

Mr. Sigler presented the Financial Reports. The board received the financial reports prior to the meeting. Ms. Tabor asked for approval of the financial report. Ms. Bowen made the motion for approval and Mr. Helton seconded the motion. The motion carried.

Ms. Barnard presented the funding application update.

- Current and proposed funding report*
- Head Start/Early Head Start grant due 4/1/26
- Senior Nutrition Request for Proposal due 3/31/26
- LEAPs grant Grainger County due 4/10/26
- Waiting on Talent Search and EOC RFP's to be released
- Community Action Month in May—Community Fair

The Executive Committee reviewed and requested approval of:

- Board Committee roles and responsibilities were discussed*
- Board Committee assignments*
- CSBG/LIHEAP Ray's place approved by Executive Committee and Policy Council
- Bylaw's vote to amend 1/8/26

The Executive Committee recommended approval of the committee report. Ms. Tabor asked for a second. Ms. Jett seconded the motion. The motion carried.

The Finance and Audit report was given by Mr. Sigler:

- FY24 Audit Report
- IRS 990

The Finance Committee recommended approval of the committee report. Mr. Helton seconded the motion. The motion carried.

The Governance Committee report was given by Ms. Barnard:

- Program reports*
- Strategic Planning update*
- Board Survey*

Mr. Curt Amos, Head Start Program Director, presented the Head Start Committee Report:

- Director's report
- Grant approval

The Head Start Committee made the motion for approval of the committee report. Mr. Helton seconded the motion. The motion carried.

Ms. Barnard presented the Nominating Committee report:

- Consideration for Board Openings
 - Monroe Low-Income Representative

Ms. White gave the Personnel Committee report:

- Executive Director review and compensation at May meeting
- Substance Abuse Policy—HS
- Special Services Assistant—HS
- 4% adjustment for CSA's/Coordinators/SN field staff
- Scale change for Delivery Drivers/Custodians
- Holidays
- EHS Parity Project

Ms. Barnard gave the Executive Director's report.

- Community Services Fair
- CSBG Desk Review
- New SNP congregate site at Walter's Ridge
- Head Start/EHS selected for improper payment study

The next scheduled meeting date will be held on May 14, 2026.

Ms. Tabor asked for a motion to adjourn the meeting. Mr. Helton made the motion. Ms. Bowen seconded the motion. The meeting was adjourned.



Misty Cameron, Secretary

*Committees recommended approval to the full Board of Directors