

Minutes  
Douglas-Cherokee Economic Authority, Inc.  
Board of Directors  
November 13, 2025

Members Present

Nancy Farris	Joan Stokely
Wayne Helton	Aaron Foster
Bettye Carver	Roxanne Bowen
Kathy Holt	Rene Tabor
Tracy Jett	Sharon Davis

Members Not Present

Clay Blazer	Kim Briscoe
Misty Cameron	Lauren Carroll
Jim Clawson	Chris Cutshaw
Michelle Hite	Michele Love
Maggie McNally	Donna Shelton
Lee Anne Strickland	Gloria Walker

Employees Present

Megan Barnard	Kelly Reed
Haley Moore	Amanda White
Curt Amos	David Sigler

Douglas-Cherokee Economic Authority held our Board of Directors' Meeting on November 13, 2025 at the main office, located at 534 E. 1<sup>st</sup> North St., Morristown.

Rene Tabor, Board Chair called the meeting to order and verified a quorum present.

Ms. Tabor asked for approval of the minutes from the September 11, 2025 meeting. Ms. Bowen made the motion for approval and Ms. Carver seconded the motion. The motion carried.

Mr. Sigler presented the Financial Reports. The board received the financial reports prior to the meeting. Ms. Tabor asked for approval of the financial report. Ms. Stokely made the motion for approval and Ms. Bowen seconded the motion. The motion carried.

Ms. Barnard reported on agency business.

- Auditors will be at the Agency the week of December 1st
- LIHEAP 2026 contract estimated release 12/1/25

- CSBG Contract suspended due to Government Shutdown

Ms. Barnard presented the funding application update.

- See funding/proposed funding report\*

The Executive Committee did not meet.

The Finance Committee report was given by Ms Barnard.

- Program reports

The Governance Committee report was given by Ms. Barnard.

- Program Reports\*
- Board Schedule Approval\*

Ms. Tabor asked for approval of the Governance Committee report. Ms. Carver made a motion to approve the report. Ms. Farris seconded the motion. The motion carried.

Mr. Curt Amos, Head Start Program Director, presented the Head Start Committee Report:

- Director's Report
- Angel Tree grant update

Ms. Tabor asked for approval of the Head Start Committee report. Mr. Helton made a motion to approve the report. Ms. Stokely seconded the motion. The motion carried.

Ms. Barnard presented the Nominating Committee report:

- Board Roster-proposed members
  - Slots up for election
    - Returning member, Kim Briscoe-Grainger Representative of Low-income
    - Returning member, Lauren Carroll-Hamblen Representative of Low-income
    - Returning member, Tracy Jett-Jefferson, Representative of Low-Income
    - Returning member, Maggie McNally-Sevier, Moving slot to Private
    - Returning Member, Bettye Carver-Private
    - Amending Bylaws to take 27 members down to 24 members
- Election of Officers
  - Rene Tabor-Board Chair
  - Roxanne Bowen-Vice Chair
  - Misty Cameron, Secretary
- Vacant Positions
  - Monroe-Private

Ms. Tabor asked for approval of Nominating Committee report. Mr. Helton made the motion for approval and Ms. Carver seconded the motion. The motion carried.

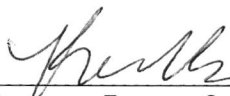
Ms. White gave the Personnel Committee report:

- Employee Benefit Update

Ms. Barnard gave the Executive Director's report.

- LIHEAP-new online application
- CSBG suspended due to government shutdown
- Food vouchers available at NSCs
- Next Meeting 1/8/26

Ms. Tabor asked for a motion to adjourn the meeting. Ms. Stokely made the motion. Ms. Jett seconded the motion. The meeting was adjourned.

  
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Roxanne Bowen, Secretary

\*Committees recommended approval to the full Board of Directors