Minutes
Douglas-Cherokee Economic Authority, Inc.
Board of Directors
July 9, 2026

Members Present

Nancy Farris	Katie Hearn
Donna Shelton	Tracy Jett
Roxanne Bowen	Jim Clawson
LeeAnne Strickland	Lauren Carroll
Rene Tabor	Michele Love
Clay Blazer (did not sign in)	

Members Not Present

Kim Briscoe	Misty Cameron
Bettye Carver	Jim Clawson
Chris Cutshaw	Sharon Davis
Aaron Foster	Wayne Helton
Kathy Holt	Maggie McNally
Joan Stokely	Gloria Walker

Employees Present

Megan Barnard	Kelly Reed
Haley Moore	Amanda White
Curt Amos	David Sigler

Douglas-Cherokee Economic Authority held a Board of Directors' meeting on July 9, 2026 at the main office, located at 534 E. 1st North St., Morristown.

Rene Tabor, Board Chair called the meeting to order and verified a quorum present.

Ms. Tabor asked for approval of the minutes from the May 14, 2026 meeting. Ms. Bowen made the motion for approval and Ms. Strickland seconded the motion. The motion carried.

Mr. Sigler presented the Financial Reports. The board received the financial reports prior to the meeting. Ms. Tabor asked for approval of the financial report. Ms. Farris made the motion for approval and Mr. Clawson seconded the motion. The motion carried.

Ms. Barnard reported on agency business.

- Diaper Fiscal Audit (no findings)
- Annual Meeting 9/10 at our main office
- Back to School Shoe Initiative*

Ms. Barnard presented the funding application update.

- Community Action Plan update due August 4, 2026
- CSBG Contract 10/1/2026
- Head Start COLA .635% funded by federal government*
- Head Start NOA*

The Finance and Audit report was given by Mr. Sigler The committee did not have a quorum.

- Agency Operating Budget/Admin 2027*
- Agency Total Budget FY2027*
- Use of Agency Funds*
- Vendors over $25,000*
- Indirect Cost*

Ms. Tabor asked for approval of the finance and audit report. Ms. Bowen made the motion for approval and Ms. Carroll seconded the motion. The motion carried.

The Governance Committee report was given by Ms. Barnard. The committee did not have a quorum.

- Program reports*

Mr. Curt Amos, Head Start Program Director, presented the Head Start Committee Report. The committee did not have a quorum.

- Program report
- CACFP approval

Ms. Tabor asked for approval of the Head Start committee report. Ms. Bowen made the motion for approval. Ms. Farris seconded the motion. The motion carried.

Ms. Barnard presented the Nominating Committee report. The Nominating Committee did not meet.

- Monroe Low-Income Representative
- Grainger, Public Official Representative
    1. Mayor Mike Byrd-Karen McNish, vacated by Stacie DeFrees

Ms. Tabor asked for approval of the Nominating committee report. Ms. Bowen made the motion for approval. Ms. Carroll seconded the motion. The motion carried.

Ms. White gave the Personnel Committee report:

- Handbook Updates

Ms. Tabor asked for approval of the Personnel Committee report. Ms. Jett made the motion for approval of the committee report. Mr. Clawson seconded the motion. The motion carried.

Ms. Barnard gave the Executive Director's report.

- Talent Search, EOC, LEAPs grants submitted
- Head Start COLA
- Families First grant ended June 30th
- Annual Meeting September 10th

Ms. Tabor asked for a motion to adjourn the meeting. Ms. Bowen made the motion. Ms. Jett seconded the motion. The meeting was adjourned.

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Misty Cameron, Secretary

*Committees recommended approval to the full Board of Directors